

BAY CITY AREA TRANSPORTATION STUDY (BCATS)

Technical Committee Minutes - August 12, 2014

Page 1

Call to Order:

The meeting was called to order at 10:04 a.m. by Jay Anderson.

Those Present Were:

Jay Anderson, BCATS staff; Jay Reithel, MDOT; Eric Sprague, BMTA; Dan Hansford, Essexville; Jim Koenig, MDOT; Jim Lillo, Bay County Road Commission; Dave Harran, City of Bay City, and; Cyndi Gaul, Secretary/BCATS Staff.

Minutes from June 10, 2014 BCATS Tech Meeting:

Koenig pointed out on page 1 under Legislative Update that it should say "2015" Budget not "2016" budget. It was moved by Hansford, seconded by Reithel, to approve the minutes from the June 10, 2014 BCATS Technical Committee Meeting with the change above. Motion passed.

Public Comment: None

Legislative Update:

Koenig said that there was a possible federal funding extension until May, 2014. However, he had nothing new to report.

Governor's Regional Prosperity Initiative/Regional Alignment:

Anderson received a letter regarding the MDOT Bay Region adding Shiawassee County and St. Clair County in October 2015. Anderson provided copies of the letter for those present. Reithel noted that MDOT Bay Region office in Saginaw would be moving to a new location this fall. New address will be provided at a later date.

TIP Amendments:

Anderson provided everyone with a handout of the proposed TIP Amendments. The first amendment is the addition of the Bay City Riverwalk Roadside Facility Project non-motorized path in the 2014 TIP. The second amendment is the moving of the Road Commission Project for East Salzburg Road (4 Mile Road to Mackinaw Road) for cold mill, drainage improvement and placement of a new HMA to the GPA list.

A motion was made by Sprague, seconded by Reithel, to favorably recommend the approval of the above 2014-17 TIP Amendments to the BCATS Policy Committee with the approval for any administrative correction or modification that may be required to be made as needed. Motion Passed.

Euclid Avenue/Wilder Road Access Management Update:

Anderson said that the contract is currently awaiting signature from the Board of Commissioners and should be completed this week. Reithel said that the consultant for the project would be Progressive AE. They have conducted other Asset

BAY CITY AREA TRANSPORTATION STUDY (BCATS)

Technical Committee Minutes - August 12, 2014

Page 2

Management Studies. We are just waiting on the State Contract to be approved before working with the consultant. The project for the Wilder Rd portion will be under \$25,000 which is the county identified limit for the contract. Once we have the contracts approved and signed we can move forward with setting up subcommittees. The project should begin in September 2014. The 2014 funds have been approved to roll over into 2015 for this project; we just have to spend some of the funds in 2014.

2015 Unified Work Program (UWP):

The UWP has been approved. MDOT has reviewed the document and said it looked good. The UWP will be going to the Ways & Means Committee, then to the Bay County Board of Commissioners for final approval and signature of the Project Authorizations.

TIP Amendment/Administrative Modification Alignment to GPA Document:

Anderson provided a handout and discussed the difference in the General Program Accounting (GPA) threshold for Administrative Changes (25%) and the threshold listed in the BCATS Bylaws (10%). Anderson felt that BCATS might want to look at make a change to the Bylaws so that they mirror the GPA threshold. Anderson also recommended adding to the list of potential Administrative Changes that the BCATS Director have the ability to move a project from the Illustrative List to the TIP should a cost savings occur.

A motion was made by Lillo, seconded by Hansford, to favorably recommend to the BCATS Policy Committee the amending of the BCATS Bylaws with the above changes. Motion Passed.

Bay Metro Transit Authority Public Participation Plan - BCATS/BMTA MOU:

Sprague discussed the recent Federal Transit Review audit of Bay Metro Transit Authority's procedures. They looked at the BMTA Public Participation Plan. There is some language that needs to be added to the Public Participation Plan for BCATS as well as language added to TIP Amendment Notifications. BCATS will need to agree to have Bay Metro Transit Authority participate in their Public Participation Plan. Anderson mentioned that the Public Participation Plan for the MPO is in the Long Range Plan. Koenig recommended that the Public Participation Plan be a stand-alone plan. He will get more information.

MDOT US-10 Corridor:

Anderson received a letter dated July 2, 2014 from the Department of Transportation regarding the MDOT US-10 Corridor project. While most of this project is outside of the BCATS area, the document discusses projects that will be taking place in Bay County. The letter shows the costs for the improvements. Anderson provided copies of the letter for those present.

BAY CITY AREA TRANSPORTATION STUDY (BCATS)

Technical Committee Minutes - August 12, 2014

Page 3

PASER Update:

Anderson went out with the Road Commission and MDOT to do the PASER rating for Federal Aid roads. Anderson will be scheduling a time soon to conduct the local road ratings with the City of Essexville. Anderson also has scheduled PASER rating with the City of Bay City to rate their Federal Aid roads on August 27th. The updates are moving forward.

Expense Billings:

Anderson asked that everyone that has not turned in their 3rd Quarter Expense Billings please do so immediately so we can get them paid.

Project Updates:

The **Woodside Avenue Project** has been completed in Essexville. MDOT will be doing a walk through with Essexville next week. MDOT has been working with the **Bay Area Chamber of Commerce Beautification Committee** to help them with their City Entrance Signage project. The committee is planning to do special rails and abutments done for the US -10 bridges over I-75 project as well as including a sign of some sort. Some flowers may also be added to the project. The **BMTA Bus Replacement Project** is moving forward for the replacement of nine medium buses within the year. The **BMTA Van Replacement Project** is also moving forward to replace eight diesel fueled vans. The **BMTA Bike Rack Project** has been authorized and they are working on the installation of 46 bike racks. Some buses could have up to 3 bike racks installed. The City of Bay City **Euclid Avenue Water Main & Road Replacement Project** has funding and will begin in the Spring of 2015. The City of Bay City **Saginaw Street Project** has contracts in place and is waiting for Consumers Energy to finish their work. This project is scheduled to start mid-August 2014. The Road Commission **North Union Street Project** has the first course of asphalt on it and the second course will be done the end of the week. The one way traffic detour for North Union construction was successful. The Road Commission **11 Mile Road Project** (to Salzburg) to make it an all season road is underway. The Road Commission **Midland Road Culver Creek Bridge Project** (Fraser - 7 Mile) is going out for bid.

Other:

Road Soft:

Anderson discussed that the new Transportation Asset Management Council Investment Reporting Tool (IRT) needs to have a project ID in order to use the IRT program. This is available in Roadsoft v 7.7.4.

Asset Management Workshop:

There will be an Asset Management Workshop taking place on October 16, 2014 at the Midland Holiday Inn and locals can sign up and are invited. The cost for

BAY CITY AREA TRANSPORTATION STUDY (BCATS)

Technical Committee Minutes - August 12, 2014

Page 4

the workshop is \$20 per/person.

As there was no other business, the August 12, 2014 BCATS Technical Committee Meeting was adjourned at 11:03 a.m.

Respectfully submitted,

Jay Anderson
BCATS Staff

*Transcribed by C. Gaul
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